Call to Order/Salute to Flag

Supervisor Miley called the meeting to order and lead the flag salute.

I. Purpose and scope of meeting

Supervisor Miley reported that the purpose and scope of the Public Safety Community Relations Ad hoc Committee is not to take the place of the Public Protection Committee and it has a limited role and duration.

Limitations on discussion Mario Martinez case

Donna Ziegler, County Counsel, reported that this Committee will have limited discussion on the Mario Martinez case. The Board of Supervisors has convened a team of County staff to provide information to address concerns about policies and procedures and will not take specific questions about Mario Martinez.

Assistant Sheriff Brett Keteles reported that the Coroner’s Report on Mario Martinez has been completed and closed and available to the public. In addition the incident report from the Sheriff’s Office is available for the public and can be obtained at the Eden Township Substation, 15001 Foothill Boulevard, San Leandro, CA or online.

II. Duration of Committee Meetings

Supervisor Miley stated that this ad hoc committee will be concluded by June 30, 2016.

III. Response to questions concerning:

- Jail Grievance Procedures
- Status and Certain Provisions of Corizon Contract
- Inmate Death/Coroner Review Process

Jail Grievance Procedures

Assistant Sheriff Keteles reported on the procedures for the grievance process at the County jail.

Inmates are advised of the grievance process upon arrival and view an orientation video which explains the process. Inmates are advised to use the grievance procedure to solve differences on their conditions of confinement.
The procedure is as follows: an inmate submits a grievance to a deputy, which occurs in the housing unit. The deputy makes an attempt to resolve the issue at that level and if the deputy is not able to resolve the issue or the inmate declines the resolution at that level, the inmate may submit a formal grievance. The deputy assigns a tracking number to and completes the grievance form with name, badge number and the inmate receives a copy of the completed form.

The deputy is required by policy to file the grievance and his/her own documentation on how they tried to resolve the issue to the grievance unit before the end of their shift.

The Santa Rita Jail Grievance Unit is responsible for all investigation, documentation and tracking and storing of grievances. The unit is over seen by a lieutenant and includes a sergeant, two (2) deputies, and two (2) sheriff’s technicians. The Grievance Unit is required to investigate and respond to all grievances within 21 days. The inmate has the right to appeal any grievance response received to the watch commander. The Grievance Unit and the individual who filed the grievance would receive a final disposition packet from the watch commander. The final disposition packets are stored at the facility for five years;

From January 2011 until now, there have been 10,203 grievances filed between the two (2) jail facilities, Santa Rita Jail and Glenn Dyer jail. The majority of dispositions are four categories: 1) denied 2) resolved 3) referred 4) affirmed. There were 6,369 grievances denied, 2,104 grievances resolved, 885 referred to previous grievance and 459 grievances affirmed. Affirmed grievances indicate the person who filed the grievance was accurate and corrective action is documented in the grievance unit.

The Alameda County Sheriff’s Office is inspected, audited, and accredited by several agencies, including: American Correctional Association, The National Commission on Correctional Healthcare (opiate treatment program) Alameda County Grand Jury, The Board of State Community Corrections; Alameda County Public Health Department, outside 3rd party consultants also audit facility as a result of legislation; United States Marshall and the Fire Marshall.

**Status and Certain Provisions of Corizon Contract**

Caroline Judy, Assistant Director, General Services Agency, reported on the status of the Corizon contract. The Corizon contract with Alameda County expires on June 30, 2016. The General Services Agency in collaboration with the Sheriff’s Office will conduct a competitive Request for Proposals (RFP) bid process for healthcare services at the County jails. The General Services Agency will bring the proposed selected bidder contract to the Board of Supervisors for approval prior to the end of the Corizon contract, as is the normal process. The Sheriff’s Office’s role in the RFP process is in the review and evaluation of the RFP.

Donna Ziegler, County Counsel, reported that the County has a duty and responsibility to provide health care in the jail and cannot simply cancel the Corizon contract without another healthcare provider in place.

David Nefouse, Deputy County Counsel, reported that should the County decided to cancel the Corizon contract, it would provide have to provide at least 120 days’ notice of termination. In addition, the County would be responsible for paying the amount remaining due on the contract if it decides to terminate. Either party can give the 120 days written notice to terminate the contract.

**Inmate Death/Coroner Review Process**

Assistant Sheriff Keteles reported on the procedures for the grievance process at the County jail. Title 15, minimum jail standards, scene is secured, watch commander visits the scene and makes immediate reports of the death up the chain of command to the Sheriff, and additional report the death to the patrol watch commander, and the Coroner’s Bureau and third party medical consultant of the incident. The Patrol Investigations Unit may respond to the scene, the scene would be processed and evaluated by the investigators in conjunction with the Coroner. Coroner Investigators respond to all in custody deaths and will conduct an investigation into manner and cause of death, and decedent’s belongings. The Watch Commander documents and sends the information through the chain of command. There is an annual review of all in-custody deaths.
PUBLIC COMMENT

Several speakers raised concerns about the contract Corizon Health Services has with Alameda County.

Purpose:
☐ Report progress
☐ Advocacy or Education
☐ Request Public Safety Protection Committee Recommendation or Position
☒ Other: Follow up information in the Next Steps

The meeting was adjourned to March 24, 2016.