SUMMARY ACTION MINUTES
ALAMEDA LOCAL AGENCY FORMATION COMMISSION
REGULAR MEETING

Dublin San Ramon Services District, 7051 Dublin Blvd., Board Room, Dublin, CA

November 9, 2017

1. Call to Order and Pledge of Allegiance
Chair Wieskamp called the meeting to order at 2:04 p.m. The Pledge of Allegiance was recited.

2. Roll Call.
Roll was called. A quorum was present of the following commissioners:

**County Members:** Scott Haggerty and Nate Miley (arrived 2:20, item 6)

**City Members:** John Marchand and Jerry Thorne

**Special District Members:** Ayn Wieskamp and alternate Georgean Vonheeder-Leopold

**Public Members:** Sblend Sblendorio and alternate Tom Pico

**Not Present:** Special District Member Ralph Johnson, Alternate City Member David Haubert, and Alternate County Member Wilma Chan

**Staff present:** Mona Palacios, Executive Officer; Theresa Rude, Analyst; Andrew Massey, Legal Counsel; and Sandy Hou, Clerk

3. Public Comment
Chair Wieskamp invited members in the audience to address the Commission on any matter not listed on the agenda and within the jurisdiction of the Commission. There were no comments from the public.

The following item was taken out of order:

9.e. 2017 CALAFCO Annual Conference Report

Staff announced that Commissioners Marchand and Sblendorio had each won a CALAFCO Achievement Award – Marchand as Outstanding Commissioner and Sblendorio as Outstanding CALAFCO Member. Staff then presented Commissioner Marchand with his award on behalf of CALAFCO. Staff further explained that Commissioner Marchand had withdrawn himself from running for reelection to the CALAFCO Board as a Coastal Region representative and that Commissioner Sblendorio did not win reelection to the CALAFCO Board, although he was in the runoff in a field of multiple candidates. She also noted that CALAFCO Executive Director Pamela Miller had certificates to give them for their service on the CALAFCO Board over the last two years.

CONSENT ITEMS

4. Approval of Minutes

- September 21, 2017 – Regular Meeting
- September 22, 2017 – Special Meeting (Strategic Plan Review)

Upon motion by Commissioner Marchand, second by Commissioner Sblendorio, the minutes of September 21, 2017 and September 22, 2017 were unanimously approved.

**AYES:** 6 (Haggerty, Marchand, Sblendorio, Thorne, Vonheeder-Leopold, Wieskamp)

**NOES:** 0

**ABSENT:** 2 (Johnson, Miley)

**ABSTAIN:** 0
5. **Establish Ad Hoc Public Member Selection Committee**

Staff explained that the public member term expires in May 2018, requiring the Commission to go through its recruitment process and to establish an ad hoc selection committee that is to include a County, City and Special District commissioner. Upon Motion by Commissioner Marchand, second by Commissioner Vonheeder-Leopold, the Commission approved establishing an ad hoc public member selection committee.

**AYES:** 6 (Haggerty, Marchand, Sblendorio, Thorne, Vonheeder-Leopold, Wieskamp)

**NOES:** 0

**ABSENT:** 2 (Johnson, Miley)

**ABSTAIN:** 0

Commissioners Haggerty, Marchand, and Wieskamp volunteered to be on the selection committee. Staff noted that the recruitment process most likely would be initiated in January 2018.

**REGULAR ITEMS**

6. **Strategic Planning Session Follow Up**

Staff gave a summary of the written report which presented the outcomes of the Commission’s September 22nd strategic planning session. She noted that the session facilitator, Pamela Miller, was unable to attend today’s meeting but that she plans to attend the Commission’s January meeting when staff will present a draft revised strategic plan and mission statement that Ms. Miller will assist with for the Commission’s consideration. Staff said that she was looking for the Commission to identify from its list of 13 priority issues identified at the strategic planning session, the top five or six to focus on in the upcoming strategic plan cycle (2018-2020). She also noted that one item that the Commission had not spent enough time on at the session was what story Alameda LAFCo wants to tell and how best to tell it. She related that at the recent CALAFCO annual conference, there had been a presentation on the importance of telling a story that included some methods for doing so. She said that Ms. Miller would assist the Commission with delving into this topic further over the next several months.

**Commission Comments/Discussion**

Commissioner Marchand stated that the League of California Cities already has a financial stress test for local agencies (item 9 of the priority issues), and that LAFCo really doesn’t have authority over that item or item 8 (aging infrastructure). Commissioner Sblendorio commented that there was discussion at the recent annual CALAFCO Conference that perhaps LAFCo should take a stronger position on aging infrastructure issues by either informing the public or encouraging the agency to take care of the problem. Commissioner Marchand asked if LAFCo has resources for that and if that isn’t the responsibility of the agency itself. Commissioner Wieskamp agreed with Staff’s observation that the upcoming service review on water and wastewater to be conducted would be an opportunity for the Commission to comment on such issues.

Commissioner Wieskamp suggested keeping the top six priorities, but Commissioner Haggerty expressed a desire to also keep item 7 (concerning disadvantaged unincorporated communities (DUCs)), explaining that he had found a report on DUCs from a LAFCo in southern California interesting and wants to know more about the topic. The Commission agreed to keep the top seven items as its priorities:

1. Island annexations
2. Water supply & availability, including recycled water
3. Accommodating population growth while maintaining quality of life
4. Ag and open space preservation & urban growth boundaries
5. Climate change adaptation
6. LAFCo independence
7. Comprehensive study of unincorporated areas and disadvantaged unincorporated communities (DUCs)
Commissioner Wieskamp commented that Ms. Miller had done a good job of facilitating the strategic planning session. Staff concluded the discussion by noting that the mission statement ad hoc committee (Commissioners Sblendorio, Pico and Johnson) would meet this month or next.

7. Policy and Budget Committee Recommendations

Staff summarized the written report, noting that the Policy and Budget Committee was recommending that the Commission amend the policy regarding the term limit for public members and adopt proposed public member selection procedures because having written procedures would ensure fairness in the process and provide guidance to the Commission. Regarding the term limit for public members, she pointed out that currently the public member is the only member to have term limits – a maximum of three consecutive, 4-year terms. The recommendation is to not have limits on the number of terms a public member can serve, but to require that the commission consider reappointment of the public member no more than twice before conducting its regular recruitment process. The currently serving public member would be allowed to reapply for the position.

Commissioner Marchand commented that it seemed appropriate to allow a qualified public member the opportunity to serve longer than what the current policy permits.

Upon motion by Commissioner Marchand, second by Commissioner Vonheeder-Leopold, the Commission approved adopting the public member selection procedures and the change to the Commissioners term of office policy.

AYES: 7 (Haggerty, Marchand, Miley, Sblendorio, Thorne, Vonheeder-Leopold, Wieskamp)
NOES: 0
ABSENT: 1 (Johnson)
ABSTAIN: 0

8. Matters Initiated by Members of the Commission

Commissioner Wieskamp recommended that LAFCo host an Alameda County Special Districts Association meeting to assist in LAFCo “telling it’s story” efforts. The Commission was in favor of the suggestion.

9. Informational Items – Discussion, if any, or further information is noted after the item.

a. Application/Project Update Regarding item 15 – Panoramic Hill Inquiry, Staff noted that property owner Bashir Anastas wants to detach from Oakland and annex to Berkeley, something that neither city seems interested in doing.

b. Legislative Update

c. News Articles

d. CALAFCO Board of Directors – verbal report Commissioner Sblendorio stated that he has enjoyed working with the Board whose members are committed and noted two major themes: 1) the study of LAFCo by The Little Hoover Commission creating funds for LAFCo and 2) a growing trend of State legislators introducing legislation that overrides LAFCo authority. Additionally is the concern of what to do with limited resources available.

e. 2017 CALAFCO Annual Conference Report

f. Commissioners with terms ending May 2018:
   1. Sblend Sblendorio
   2. Wilma Chan

10. Adjournment of Regular Meeting

Chair Wieskamp adjourned the meeting at 2:40 p.m.
11. Next Meetings

Policy & Budget Committee
Thursday, December 14, 2017 at 1:00 p.m. at Dublin San Ramon Services District (DSRSD) in Dublin

Regular Meeting
Thursday, January 11, 2018 at 2:00 p.m. at DSRSD in Dublin

Respectfully submitted,

Sandy Hou, Commission Clerk

These minutes were approved by the Commission on January 11, 2018.

Attest: Joni Pattillo, LAFCo Interim Executive Officer