Ad Hoc Committee on
Urban Area Security Initiative (UASI)
Monday, January 14, 2019
3:00 p.m.

Location: County Administration Building
Board of Supervisors’ Chambers
1221 Oak Street, 5th floor
Oakland, CA 94612

Summary Minutes

I. Call to Order/Roll Call

Erin Armstrong, Chair, UASI Ad Hoc Committee, called the meeting to order. The roll was called, members present included Matthew Snelson, Cinthya Muñoz-Ramos, Erin Armstrong, Ana-Marie Jones and John Lindsay-Poland. All members were present.

II. Approval of Minutes

Approval of the minutes were continued to a future meeting.

III. Directions for Facilitators

The ad hoc committee discussed whether to include the name of each committee member and how they voted on each recommendation or to include the names of how each member voted in the appendix of the final report.

Erin Armstrong made a motion, seconded by Cinthya Muñoz-Ramos, that the decision to add the name of the committee member and how they voted on each recommendation or included in the appendix of the final report be left to facilitators.

Motion passed 4/0
Abstained: 1

IV. Discussion of UASI/Urban Shield Framework

Attachment

Committee members discussed and or amended and voted on the Framework for UASI Funded Exercise, Design Goal #4 – Develop strategic recommendations for disaster prevention, response, recovery, preparedness and resilience that should be implemented in Alameda County and the Bay Area Region II. Strategic Action – C. Evaluation.

Recommendation 1 - Delete

Recommendation 2 - Delete

Recommendation 5. Develop similar purposes and guidelines for debriefings after specific scenarios as well as for evaluation of an overall UASI-funded exercise.

Motion passed 4/0
Abstained: 1
Recommendation 6. Require that evaluations of law enforcement include assessment of best practices and policies and laws regarding the use of force.

Motion passed 3/2

Recommendation 7. Amended language (previously approved on consent calendar)

Recommendation 8. Use an independent academic evaluator to evaluate UASI-funded exercises in a manner consistent with the goals and strategic aims in this report and provide a final report to the public via the Board of Supervisors. No evaluator shall be used unless it implements and discloses to Alameda County a vetting process to exclude evaluators whose records may create a perception of inconsistency with the goals of the whole community preparedness, rewarding de-escalation tactics, transparency and valuing the survival of all persons.

Motion passed 5/0

Speakers
The Committee received public comment from Tracy Rosenberg, Tano Trachtenberg, Amber Piatt, Ellen Brotsky, Philip White, Mickey Duxbury prior to voting on recommendations on Section C. Evaluation.

Committee members discussed and or amended and voted on the Framework for UASI Funded Exercise, Design Goal #4 – Develop strategic recommendations for disaster prevention, response, recovery, preparedness and resilience that should be implemented in Alameda County and the Bay Area Region II. Strategic Action – D. Project Management & Resources

Recommendation 2. Create a leadership team or standing committee consistent with UASI Homeland Security grant requirements with broad community representation, the committee should have responsibility for planning, implementing, evaluating, scheduling and debriefing UASI-funded exercises. Require that the leadership team monitor UASI-funded exercises and provide periodic recommendations to the Board of Supervisors based on real-time input from community members, first responders, UASI, and other key stakeholders. The Committee should have responsibility

Motion passed 5/0

Recommendation 3 - Delete

Recommendation 4. Alameda County shall dedicate additional funds for the Health Care Services Agency and Social Services Agency staff to participate in the planning, coordination, and implementation of disaster preparedness exercises.

Motion passed 3/1

Abstained: 1

Added recommendation (no number assigned): The amount of additional funds dedicated by the County dedicated by the County to the Health Care Services Agency and the Social Services Agency staffing for disaster preparedness exercises should be approximately equivalent to County expenditures on the 2018 UASI-funded exercise (approximately $5 million as estimated in the Annex Estimate of Costs for Annual Urban Shield Exercises).

Motion passed 3/2

Added recommendation (no number assigned): UASI funded exercises should prioritize activities according to the likelihood and severity of respective disasters.

Motion passed 5/0
**Recommendation 5.** To fulfill the principle of prioritizing activities according to the likelihood and severity of respective disasters, the entity that implements these recommendations shall compile a risk assessment, which shall complement documents such as THIRA required under UASI. This assessment shall highlight risks and capability gaps for those with access and functional needs, and it will be conducted through consultation with agencies and community-based organizations that work with populations most at-risk in disasters.

*Motion passed 3/1
Abstained: 1*

**Recommendation 6.** Ensure that UASI funding and other County resources dedicated to disaster preparedness support the design goals and the evaluation processes in these recommendations.

*Motion passed 4/1*

**Recommendation 7.** County departments, including Public Health and Social Services, should apply for additional grants from multiple sources to increase the County’s capacity to coordinate emergency preparedness activities.

*Motion passed 5/0*

**Recommendation 8.** Identify a County department to serve as a potential applicant and or lead agency if the Alameda County Sheriff’s Office no longer assumes this role.

*Motion passed 4/1*

**Speakers**
The Committee received public comment from Mickey Duxbury, Ellen Brotsky, Philip White, Dennis Houghtelling, Tracy Rosenberg prior to voting on recommendations in Section D. Project Management and Resources

Committee members discussed and or amended and voted on the Framework for UASI Funded Exercise, **Design Goal #4 – Develop strategic recommendations for disaster prevention, response, recovery, preparedness and resilience that should be implemented in Alameda County and the Bay Area Region** II. **Strategic Action – F. Community Engagement**

**Recommendation 1., 2., 3, and 4. – Delete**

**Add Recommendation (not numbered):** Those who coordinate UASI funded exercises shall develop a strategy and invest resources to engage, empower and support, non-profit organizations, faith-based organizations and their constituencies in disaster preparedness programs. Such a strategy should be based on what community members know and ways to best engage community members in disaster preparedness activities, regardless of their legal or social status.

*Motion passed 5/0*

**Add Recommendation (not numbered):** Alameda County Should fund a variety of agencies, including Public Health, Social Services Agency, and community-based organizations, such as Eden I&R, to conduct community outreach. If funding is available, the Public Health Department and the Social Services Agency should issue a Request for Proposal (RFP) to develop and implement an outreach strategy.

*Motion passed 5/0*

**Recommendation 6.** Develop and implement a clear, accessible process for community and press observations of the UASI funded exercises.

*Motion passed 5/0*
Speakers
The Committee received public comment from Tracy Rosenberg, Philip White, prior to voting on recommendations in Section F. Community Engagement.

Committee members discussed and or amended and voted on the Framework for UASI Funded Exercise, **Design Goal #6** – Develop criteria to weigh recommendations for the UASI grant application. **III. Monitoring and Compliance – A. Approval and Implementation process for UASI funded programs**

**Recommendation 1.** Utilize the following criteria for review and approval of grant applications and Memorandum of Understanding (MOU) submitted by Alameda County to Bay Area UASI, and other emergency preparedness funding sources:

- a. Fidelity to the strategic aims, guiding principles and goals contained in this report;
- b. Focus on the whole community approach;
- c. Diversity (identity, geography, and vulnerability) of participation in all phases of UASI-funded exercises; and
- d. Role of non-law enforcement personnel and community members in UASI-funded exercises as defined in this report.

**Motion passed 5/0**

**Recommendation 2a.** - Delete

**Recommendation 2b.** Ensure that the strategic aims, goals, principles, guidelines and other recommendations of this committee are utilized as the framework for redesigning, implementing and evaluating UASI-funded activities and incorporated as much as is legally permissible, into the Memorandum of Understanding between Alameda County and Bay Area UASI in 2019 and future years.

**Motion passed 3/1**

**Abstained: 1**

Committee members discussed and or amended and voted on the Framework for UASI Funded Exercise **Design Goal #7** – Develop accountability guidelines for the UASI program. **III. Monitoring and Compliance – B. Accountability Guidelines**

**Recommendation 2.** Expand the scope of the compliance team to address the recommendations contained in this report.

**Motion passed 5/0**

**Speaker**
Committee members received public comment from Tracy Rosenberg prior to voting on recommendations in Section III. Monitoring and Compliance – A. Approval and Implementation process for UASI funded programs.

V. **Public Comment**
None.

**Adjourn**
The meeting was adjourned to Monday, January 30, 2019.